

**Minutes of the meeting held on 14th June at the La Salette Room,
Catholic Presbytery 19 Needingworth Rd. St Ives PE27 5JT**

OPENING PRAYER was led by Joe McCrossan

Present: Fr Thomas Walton : Joe McCrossan (Chair), Elizabeth Barker (Secretary & S.V.P): Claire Downham (First Communion Class), Helma Brown(International Welcomer), Joe Robinson (Fundraising/ Social), Lydia Fernandes (Fundraising/ Social).

Apologies: Philip Spencer, Matthew Laugharne, John Mc Manus, Kay Etienne.

Everyone introduced themselves. Joe McC said he was happy to take on the role of chairperson of the committee. Elizabeth had taken notes at the joint meeting on 3rd June but was willing to stand down if anyone else wished to be secretary, no one volunteered.

MINUTES OF JUNE 3rd MEETING

- There were two corrections:
- The new treasurer is Sinead Jackson not Siobhan Jackson.
- Only one signature is required for parish account cheques up to the value of £1,999.

The minutes were signed and dated by the chair as a true record.

MATTERS ARISING

ACTION	RESPONSIBLE	DATE COMPLETED
Resolve signatory situation with Nat. West	PHJ	
Social Committee disbanded RIKAS to be told	JMcC	
Website & face book set up	SJ and EB	
BBQ arrangements 16 th July	JR	
Garden Party 2 nd Sept.	JR and PHJ	
Sponsored Walk 1 st October	J McC & Fr Tom	
Retreat for Eucharistic Ministers	EB	

CONSTITUTION

The chair distributed copies of a Constitution for a PPC from another parish merely for informational purposes. He stated that Bishop Peter is drawing up guidelines so we will hold fire on making definitive decisions at the moment. However the PPC should be the body in the parish that all other groups or committees should feed into. A succinct report from the groups such as the SVP, Youth group etc should be available at the PPC meetings. The structure adopted should give the PPC a communication tool to know what the parishioners are thinking and what it is they want. Many feel isolated from the Diocese as the Bishop is many miles away. If necessary, a parishioner can be invited to give an account for a specific purpose.

FIRST COMMUNION

Twenty-three children had received First Holy Communion on 10th and 11th June in our Parish. A vote of thanks was given to Claire for her hard work and dedication over the year of preparation.

REDUNDANT PEW

Matthew has started the work on converting a redundant pew taking up space in the hall into two smaller pews to be installed either side of the Sanctuary. He will also make arrangements to have the repository unit removed.

DAY OF RECOLLECTION

It is necessary to have a Day of Recollection organised for the Ministers of the Eucharist and Elizabeth will try to ascertain a date from Canon John Minh when the Deanery Day will be held.

TRAINING FOR NEW EUCHARISTIC MINISTERS

Fr Tom has this in hand and will book Buckden Towers.

ADVENT RECONCILIATION SERVICE

This will take place at the Sacred Heart on Wednesday December 6th when priests from the Deanery will be invited to take part.

MISSIONARY APPEAL 2023

The Columban Fathers will be making the annual Missionary Appeal on the weekend of 23rd and 24th September at all Masses.

PPC CONSTITUTION

This had been discussed earlier but it was agreed that communication from this council should be set up as soon as possible. Fr Tom to announce the names of members of this Council with photographs of members displayed on the notice boards and website. Joe will introduce himself after all Masses in September and be accompanied with the members of this Council who regularly attend the particular Mass.

Important to use tools for communication: pulpit, newsletter, notice boards, website.

ANY OTHER BUSINESS

Fr wishes to set up a Parent and Toddler Group, Junior Club Year 3 to 7, and a Youth group.

Joe will contact Annie Howell to do a questionnaire for parents to gauge the interest in Children's Liturgy so that the sessions can be set up soon.

DATE, TIME and PLACE of next meeting

Thursday 20th July at 6pm in the parish hall.

Fr Tom concluded the meeting with prayer.