

**Minutes of the meeting held on 20th July 2023 at the La Salette Room,
Catholic Presbytery 19 Needingworth Rd. St Ives PE27 5JT**

OPENING PRAYER was led by Joe McCrossan

Present: Joe McCrossan (Chair), Elizabeth Barker (Secretary & S.V.P): Claire Downham (First Communion Class), Joe Robinson (Fundraising/ Social), Lydia Fernandes (Fundraising/ Social), Matthew Larne, Philip Spencer, John Mc Manus, Kay Etienne,

Apologies: Fr Tom, Helma Brown.

Everyone introduced themselves.

MINUTES OF JUNE 14TH June MEETING

The minutes were signed and dated by the chair as a true record.

MATTERS ARISING

ACTION	RESPONSIBLE	DATE COMPLETED
BBQ postponed to 6 th August	Joe R and Matthew L	6 TH August
Garden party/ Afternoon tea.	Joe M, Joe R and Paul H	2 nd September
Finance Committee should have a resolution statement on parish website. PPC should send suggestions to them.	Joe M	
Sponsored Walk 1 st October	Fr Tom, Joe M	
Parish Retreat 14 th October	EB	
Retreat for Eucharistic Minister	Fr Tom	
Parish Website set up	SJ	
Children's Liturgy Questionnaire.	Joe M and Annie Howell	
DBS checks	JMcM	
PPC CONSTITUTION	Awaiting Diocesan input	
REDUNDANT Pew	ML	Completed
Removal of Repository	ML	Completed.
Training of new EMs	FR Tom	

PPC MEMBERS TO SEND PHOTOS FOR PUBLICATION	All members	
Finance members to send photos for publication	F and B committee to send photographs to Joe for publication,	

Joe and other members to present themselves to the parish at all weekend Masses during September. Postponed as Fr Tom is on holiday until 30th Sept.

The Parent and Toddler Group and Junior Club have been postponed until after Christmas as more DBS CHECKS need to be carried out. John said that it only takes 2 weeks to renew the checks of those already done.

Philip suggested that on this committee we should have a representative for each Mass 5pm, 9am and 11am in order that preparations for Christmas and Easter can be coordinated.

Volunteers are Lydia for 5pm Mass, Joe Robinson for 9am Mass and Philip for 11am.

The following reports were given – SVP report – Elizabeth; Health and Safety – Arthur Ryans; Claire- First Communion. It was proposed that the following members should be responsible for sending reports to the meetings.

Health & Safety Arthur Ryans

Finance -Eamonn Byrne

Website – Sinead Jackson

Fundraising & Social – Joe R, Matthew, and Lydia.

Children and Youth – Joe M and Claire.

Welfare & SVP - Elizabeth

Joe was asked to speak to Fr Tom about drawing up a yearly programme of a calendar of projects and the cost of these.

AOB – Rep for Churches Together ; Plane for Christmas Fete.